



# **NORTHERN CAPE DEPARTMENT OF EDUCATION**

## **VACANCY CIRCULAR - 1 OF 2022**

### **CS-EDUCATOR PROMOTIONAL POSTS:**

#### **DEPARTMENTAL HEAD, DEPUTY PRINCIPAL AND PRINCIPAL**

**At Public Ordinary and Public Special Schools**

# **ERRATUM!!!**

**Published on:** 04 August 2022  
**Closing Date:** 26 August 2022

## NOTICE

Please be advised of the Errata of Vacancy Circular 1 of 2022 for the promotional posts, which were advertised on HRMS and the departmental website on the 04<sup>th</sup> August 2022.

### Closing Date:

Please note that the closing date under page 6 paragraph 5.13 was erroneously indicated as 19 August 2022 **instead of 26 August 2022**

Please note that the following posts were advertised with errors and are amended as follows:

School Name	District	Post Number	Position	Incorrect	Correct
Mosalakae Public Primary School	Frances Baard	202208/012	Principal P3	<b>Contact Person:</b> Ms CN Mofamere <b>Contact Number:</b> 073 281 2031	<b>Contact Person:</b> Mr GS Semau <b>Contact Number:</b> 066 292 5678
Hoërskool Hartswater	Frances Baard	202208/074	Departmental Head	<b>Subjects:</b> Agricultural Management Practices/Landboubestuur spraktyke (Gr 10 - 12), Agricultural Technology/Lanboutegnologie (Gr 10 - 12), Engineering Graphics Design/Ingenieursgrafisiese ontwerp (Gr 10 - 12), Life Sciences/Lewenswetenskappe (Gr 10 - 12) <b>Language of Instruction:</b> Afrikaans, English	<b>Subjects:</b> Landboutegnologie (Gr 10 - 12), Landboubestuurspraktyke (Gr 10 - 12), Ingenieursgrafisiese ontwerp (Gr 10 - 12), Lewenswetenskappe (Gr 10 - 12) <b>Language of Instruction:</b> Afrikaans
Laerskool Kathu	John Taolo Gaetsewe	202208/190	Departmental Head	<b>Subjects:</b> English FAL (Gr 4 - 7), English HL (Gr 4 - 7) <b>Language of Instruction:</b> English	<b>Subjects:</b> Afrikaans EAT (Gr 4 - 7), Afrikaans HT (Gr 4 - 7), English HL (Gr 4 - 7), English FAL (Gr 4 - 7) <b>Language of Instruction:</b> Afrikaans, English
Malherbe Human Intermediêre Skool	Namakwa	202208/271	Departmental Head	<b>Subjects:</b> Afrikaans HL (Gr 6), Afrikaans HL (Gr 7), Lewensoriëntering (Gr 7), Lewensvaardigheid (Gr 6)	<b>Subjects:</b> Afrikaans HT (Gr 6 - 7), Lewensoriëntering (Gr 7), Lewensvaardigheid (Gr 6)
Luvuyo Primary School	Pixley ka Seme	202208/285	Principal P2	<b>Phase:</b> Intermediate & Senior Phase	<b>Phase:</b> Foundation, Intermediate, Senior Phase

School Name	District	Post Number	Position	Incorrect	Correct
Karrikamma High School	Pixley ka Seme	202208/312	Departmental Head	<b>Subjects:</b> Wiskunde/Mathematics (Gr 10-12), Lewenswetenskap/Life Sciences (Gr 10-12), Fisiese Wetenskappe/Physical Sciences (Gr 10-12)	<b>Subjects:</b> Wiskunde/Mathematics (Gr 10 - 12), Wiskundige Geletterdheid/Mathematical Literacy (Gr 10 - 12), Lewenswetenskap/Life Sciences (Gr 10 - 12), Fisiese Wetenskappe/Physical Sciences (Gr 10 - 12)
RD Williams Primary School	Pixley ka Seme	202208/320	Departmental Head	<b>Subjects:</b> Afrikaans HT (Gr 1), English FAL (Gr 1), Lewensvaardigheid (Gr 1), Wiskunde (Gr 1) <b>Language of Instruction:</b> Afrikaans	<b>Subjects:</b> IsiXhosa Ulwimi Lwasekhaya (Gr R -3), English FAL (Gr R - 3), Life Skills (Gr R - 3), Mathematics (Gr R - 3) <b>Language of Instruction:</b> IsiXhosa, English
Pabalello High School	ZF Mgcawu	202208/383	Departmental Head	<b>Subjects:</b> Sesotho Puo Ya Lapeng (Gr 7 - 9), Setwana Puo Ya Gae (Gr 7 - 12), IsiXhosa Ulwimi lwasekhaya (Gr 7 - 12) <b>Language of Instruction:</b> Setswana, Sesotho	<b>Subjects:</b> Setwana Puo ya Gae (Gr 8 - 12), IsiXhosa Ulwimi Lwasekhaya (Gr 8 - 12) <b>Language of Instruction:</b> Setswana, IsiXhosa

Please note that the following posts were erroneously omitted:

School Name	District	Post Number	Position
Lesedi Secondary School	John Taolo Gaetsewe	202208/E01	Principal P4
Sesheng Primary School	John Taolo Gaetsewe	202208/E02	Principal P2
Bankhara-Bodulong Primary School	John Taolo Gaetsewe	202208/E03	Principal P4
Tselancho Intermediate School	John Taolo Gaetsewe	202208/E04	Principal P2
Douglas Gekombineerde Skool	Pixley ka Seme	202208/E05	Departmental Head
Emthanjeni Public Primary School	Pixley ka Seme	202208/E06	Departmental Head
AJ Ferreira Sekondêre Skool	ZF Mgcawu	202208/E05	Departmental Head

Mosalakae Public Primary School		Barkly West		Frances Baard
CONTACT PERSON:		Mr GS Semau		066 292 5678
POST NUMBER:			202208/012	
POST:			Principal P3	PL4
SUBJECTS:	Principal P3 - Post Level: 4	LANGUAGE OF INSTRUCTION:		Setswana
		POST PHASE:	Foundation, Intermediate & Senior Phase	
<b>DUTIES:</b> Curriculum Management; General Institution Management; Sound Financial Management; Promoting; ICTs in learning; Human Resource Support and Management; School Development; Improvement Planning; Evidence-based Planning; Promote Sound Assessment and Appraisal Practices; Quality Assurance of Learning and Teaching; Staff Appraisal; Staff Development; School Community Development; Managing Information; Rendering Strategic advice and Support to the SGB; Networking and Representing the School; Community Networking and Partnership development with Business, NGOs and other Organisations; Participation in Community Activities relevant to the school.				

Hoërskool Hartswater		Hartswater		Frances Baard
CONTACT PERSON:		Mr PR Steenkamp		082 927 7740
POST NUMBER:			202208/074	
POST:			Departmental Head	PL2
SUBJECTS:	Landboutegnologie (Gr 10 - 12), Landboubestuurspraktyke (Gr 10 - 12), Ingenieursgrafieseontwerp (Gr 10 - 12), Lewenswetenskappe (Gr 10 - 12)	LANGUAGE OF INSTRUCTION:		Afrikaans
		POST PHASE:	FET Phase	
<b>DUTIES:</b> Class Teaching; Assess and record assessment of learners; To be in charge of subjects and phase; To coordinate all subjects in department; Provide guidance on content, methodology, assessment and evaluation, etc.; Control work of educators and learners in department; Organize and conduct extra and co-curricular activities; Staff appraisal and staff development; General and Administrative work; Communication.				

Laerskool Kathu		Kathu		John Taolo Gaetsewe
CONTACT PERSON:		Mr HAR van Niekerk		082 303 8624
POST NUMBER:			202208/190	
POST:			Departmental Head	PL2
SUBJECTS:	Afrikaans EAT (Gr 4 - 7), Afrikaans HT (Gr 4 - 7), English HL (Gr 4 - 7), English FAL (Gr 4 - 7)	LANGUAGE OF INSTRUCTION:		Afrikaans, English
		POST PHASE:	Intermediate, Senior Phase	
<b>DUTIES:</b> Class Teaching; Assess and record assessment of learners; To be in charge of subjects and phase; To coordinate all subjects in department; Provide guidance on content, methodology, assessment and evaluation, etc.; Control work of educators and learners in department; Organize and conduct extra and co-curricular activities; Staff appraisal and staff development; General and Administrative work; Communication.				

Lesedi Secondary School		Batlharos		John Taolo Gaetsewe
CONTACT PERSON:		Mr KP Masegela		053 773 9600
POST NUMBER:			202208/E01	
POST:			Principal P4	PL4
SUBJECTS:	Principal P4 - Post Level: 4	LANGUAGE OF INSTRUCTION:		English
		POST PHASE:	Senior, FET Phase	
<b>DUTIES:</b> Curriculum Management; General Institution Management; Sound Financial Management; Promoting; ICTs in learning; Human Resource Support and Management; School Development; Improvement Planning; Evidence-based Planning; Promote Sound Assessment and Appraisal Practices; Quality Assurance of Learning and Teaching; Staff Appraisal; Staff Development; School Community Development; Managing Information; Rendering Strategic advice and Support to the SGB; Networking and Representing the School; Community Networking and Partnership development with Business, NGOs and other Organisations; Participation in Community Activities relevant to the school.				

<b>Sesheng Primary School</b>		<b>Loopeng</b>	<b>John Taolo Gaetsewe</b>
<b>CONTACT PERSON:</b>		<i>Mr KP Masegela</i>	<i>053 773 9600</i>
<b>POST NUMBER:</b>		<b>202208/E02</b>	
<b>POST:</b>		<b>Principal P2</b>	<b>PL4</b>
<b>SUBJECTS:</b>	Principal P2 - Post Level: 4	<b>LANGUAGE OF INSTRUCTION:</b> Setswana, English	
		<b>POST PHASE:</b>	Foundation, Intermediate Phase
<b>DUTIES:</b> Curriculum Management; General Institution Management; Sound Financial Management; Promoting; ICTs in learning; Human Resource Support and Management; School Development; Improvement Planning; Evidence-based Planning; Promote Sound Assessment and Appraisal Practices; Quality Assurance of Learning and Teaching; Staff Appraisal; Staff Development; School Community Development; Managing Information; Rendering Strategic advice and Support to the SGB; Networking and Representing the School; Community Networking and Partnership development with Business, NGOs and other Organisations; Participation in Community Activities relevant to the school.			

<b>Bankhara-Bodulong Primary School</b>		<b>Bankhara</b>	<b>John Taolo Gaetsewe</b>
<b>CONTACT PERSON:</b>		<i>Mr NV Thole</i>	<i>053 773 9600</i>
<b>POST NUMBER:</b>		<b>202208/E03</b>	
<b>POST:</b>		<b>Principal P4</b>	<b>PL4</b>
<b>SUBJECTS:</b>	Principal P4 - Post Level: 4	<b>LANGUAGE OF INSTRUCTION:</b> Setswana, English	
		<b>POST PHASE:</b>	Foundation , Intermediate & Senior Phase
<b>DUTIES:</b> Curriculum Management; General Institution Management; Sound Financial Management; Promoting; ICTs in learning; Human Resource Support and Management; School Development; Improvement Planning; Evidence-based Planning; Promote Sound Assessment and Appraisal Practices; Quality Assurance of Learning and Teaching; Staff Appraisal; Staff Development; School Community Development; Managing Information; Rendering Strategic advice and Support to the SGB; Networking and Representing the School; Community Networking and Partnership development with Business, NGOs and other Organisations; Participation in Community Activities relevant to the school.			

<b>Tselancho Intermediate School</b>		<b>Tzaneen</b>	<b>John Taolo Gaetsewe</b>
<b>CONTACT PERSON:</b>		<i>Mr EB Mothelesi</i>	<i>053 773 9600</i>
<b>POST NUMBER:</b>		<b>202208/E04</b>	
<b>POST:</b>		<b>Principal P2</b>	<b>PL4</b>
<b>SUBJECTS:</b>	Principal P2 - Post Level: 4	<b>LANGUAGE OF INSTRUCTION:</b> Setswana, English	
		<b>POST PHASE:</b>	Foundation , Intermediate & Senior Phase
<b>DUTIES:</b> Curriculum Management; General Institution Management; Sound Financial Management; Promoting; ICTs in learning; Human Resource Support and Management; School Development; Improvement Planning; Evidence-based Planning; Promote Sound Assessment and Appraisal Practices; Quality Assurance of Learning and Teaching; Staff Appraisal; Staff Development; School Community Development; Managing Information; Rendering Strategic advice and Support to the SGB; Networking and Representing the School; Community Networking and Partnership development with Business, NGOs and other Organisations; Participation in Community Activities relevant to the school.			

<b>Malherbe Human Intermediêre Skool</b>		<b>Fraserburg</b>	<b>Namakwa</b>
<b>CONTACT PERSON:</b>		<i>Mr AH Reyners</i>	<i>023 741 1075</i>
<b>POST NUMBER:</b>		<b>202208/271</b>	
<b>POST:</b>		<b>Departmental Head</b>	<b>PL2</b>
<b>SUBJECTS:</b>	Afrikaans HL (Gr 6), Afrikaans HL (Gr 7), Lewensoriëntering (Gr 7), Lewensvaardigheid (Gr 6)	<b>LANGUAGE OF INSTRUCTION:</b> Afrikaans	
		<b>POST PHASE:</b>	Intermediate, Senior Phase
<b>DUTIES:</b> Class Teaching; Assess and record assessment of learners; To be in charge of subjects and phase; To coordinate all subjects in department; Provide guidance on content, methodology, assessment and evaluation, etc.; Control work of educators and learners in department; Organize and conduct extra and co-curricular activities; Staff appraisal and staff development; General and Administrative work; Communication.			

Douglas Gekombineerde Skool		Douglas		Pixley ka Seme	
<b>CONTACT PERSON:</b>		<i>Mr JG Basson</i>		<i>082 880 3536</i>	
<b>POST NUMBER:</b>					
<b>POST:</b>				<b>Departmental Head PL2</b>	
<b>SUBJECTS:</b>	Fisiese Wetenskappe (Gr 10 - 12), Wiskunde (Gr 10 - 12)	<b>LANGUAGE OF INSTRUCTION:</b>		Afrikaans, English	
		<b>POST PHASE:</b>	FET Phase		
<b>DUTIES:</b> Class Teaching; Assess and record assessment of learners; To be in charge of subjects and phase; To coordinate all subjects in department; Provide guidance on content, methodology, assessment and evaluation, etc.;; Control work of educators and learners in department; Organize and conduct extra and co-curricular activities; Staff appraisal and staff development; General and Administrative work; Communication.					

Emthanjeni Public Primary School		De Aar		Pixley ka Seme	
<b>CONTACT PERSON:</b>		<i>Ms EV Diamane</i>		<i>053 631 4011</i>	
<b>POST NUMBER:</b>					
<b>POST:</b>				<b>Departmental Head PL3</b>	
<b>SUBJECTS:</b>	English FAL (Gr 4 - 7), Life Orientation (Gr 4 - 7), Natural Science & Technology (Gr 4 - 7), Social Science (Gr 4 - 7)	<b>LANGUAGE OF INSTRUCTION:</b>		English	
		<b>POST PHASE:</b>	Intermediate, Senior Phase		
<b>DUTIES:</b> Class Teaching; Assess and record assessment of learners; To be in charge of subjects and phase; To coordinate all subjects in department; Provide guidance on content, methodology, assessment and evaluation, etc.;; Control work of educators and learners in department; Organize and conduct extra and co-curricular activities; Staff appraisal and staff development; General and Administrative work; Communication.					

Luvuyo Primary School		Britstown		Pixley ka Seme	
<b>CONTACT PERSON:</b>		<i>Mr DF Bantu</i>		<i>071 301 9253</i>	
<b>POST NUMBER:</b>				<b>202208/285</b>	
<b>POST:</b>				<b>Principal P2 PL4</b>	
<b>SUBJECTS:</b>	Principal P2 - Post Level: 4	<b>LANGUAGE OF INSTRUCTION:</b>		English, Isixhosa	
		<b>POST PHASE:</b>	Foundation, Intermediate, Senior Phase		
<b>DUTIES:</b> Curriculum Management; General Institution Management; Sound Financial Management; Promoting; ICTs in learning; Human Resource Support and Management; School Development; Improvement Planning; Evidence-based Planning; Promote Sound Assessment and Appraisal Practices; Quality Assurance of Learning and Teaching; Staff Appraisal; Staff Development; School Community Development; Managing Information; Rendering Strategic advice and Support to the SGB; Networking and Representing the School; Community Networking and Partnership development with Business, NGOs and other Organisations; Participation in Community Activities relevant to the school.					

Karrikamma High School		Griekwastad		Pixley ka Seme	
<b>CONTACT PERSON:</b>		<i>Ms K Voster</i>		<i>084 209 2169</i>	
<b>POST NUMBER:</b>				<b>202208/312</b>	
<b>POST:</b>				<b>Departmental Head PL2</b>	
<b>SUBJECTS:</b>	Wiskunde/Mathematics (Gr 10 - 12), Wiskundige Geletterdheid/Mathematical Literacy (Gr 10 - 12), Lewenswetenskap/Life Sciences (Gr 10 - 12), Fisiese Wetenskappe/Physical Sciences (Gr 10 - 12)	<b>LANGUAGE OF INSTRUCTION:</b>		Afrikaans, English	
		<b>POST PHASE:</b>	FET Phase		
<b>DUTIES:</b> Class Teaching; Assess and record assessment of learners; To be in charge of subjects and phase; To coordinate all subjects in department; Provide guidance on content, methodology, assessment and evaluation, etc.;; Control work of educators and learners in department; Organize and conduct extra and co-curricular activities; Staff appraisal and staff development; General and Administrative work; Communication.					

<b>RD Williams Primary School</b>		<b>Prieska</b>		<b>Pixley ka Seme</b>	
<b>CONTACT PERSON:</b>			<i>Mr LDA Paulse</i>		<i>053 353 1911</i>
<b>POST NUMBER:</b>				<b>202208/320</b>	
<b>POST:</b>				<b>Departmental Head PL2</b>	
<b>SUBJECTS:</b>		<b>LANGUAGE OF INSTRUCTION:</b>		IsiXhosa, English	
IsiXhosa Ulwimi Lwasekhaya (Gr R -3), English FAL (Gr R - 3), Life Skills (Gr R - 3), Mathematics (Gr R - 3)		<b>POST PHASE:</b>		Foundation Phase	
<b>DUTIES:</b> Class Teaching; Assess and record assessment of learners; To be in charge of subjects and phase; To coordinate all subjects in department; Provide guidance on content, methodology, assessment and evaluation, etc.;					
Control work of educators and learners in department; Organize and conduct extra and co-curricular activities; Staff appraisal and staff development; General and Administrative work; Communication.					

<b>Pabalello High School</b>		<b>Upington</b>		<b>ZF Mgcawu</b>	
<b>CONTACT PERSON:</b>			<i>Mr ZM Gudula</i>		<i>054 332 2121</i>
<b>POST NUMBER:</b>				<b>202208/383</b>	
<b>POST:</b>				<b>Departmental Head PL2</b>	
<b>SUBJECTS:</b>		<b>LANGUAGE OF INSTRUCTION:</b>		Setswana, IsiXhosa	
Setwana Puo Ya Gae (Gr 8 - 12), IsiXhosa Ulwimi Lwasekhaya (Gr 8 - 12)		<b>POST PHASE:</b>		Senior, FET Phase	
<b>DUTIES:</b> Class Teaching; Assess and record assessment of learners; To be in charge of subjects and phase; To coordinate all subjects in department; Provide guidance on content, methodology, assessment and evaluation, etc.;					
Control work of educators and learners in department; Organize and conduct extra and co-curricular activities; Staff appraisal and staff development; General and Administrative work; Communication.					

<b>AJ Ferreira Sekondêre Skool</b>		<b>Upington</b>		<b>ZF Mgcawu</b>	
<b>CONTACT PERSON:</b>			<i>Mr WR Esterhuizen</i>		<i>054 339 1848</i>
<b>POST NUMBER:</b>				<b>202208/E05</b>	
<b>POST:</b>				<b>Departmental Head PL2</b>	
<b>SUBJECTS:</b>		<b>LANGUAGE OF INSTRUCTION:</b>		Afrikaans	
Geografie (Gr 10 - 12), Sosiale Wetenskappe (Gr 8 - 9), Toerisme (Gr 10 - 12), Geskiedenis (Gr 10 - 12)		<b>POST PHASE:</b>		Senior, FET Phase	
<b>DUTIES:</b> Class Teaching; Assess and record assessment of learners; To be in charge of subjects and phase; To coordinate all subjects in department; Provide guidance on content, methodology, assessment and evaluation, etc.;					
Control work of educators and learners in department; Organize and conduct extra and co-curricular activities; Staff appraisal and staff development; General and Administrative work; Communication.					

The department wishes to apologize for any inconvenience this might have caused.

**Please be advised that the closing date for the above mentioned posts remains 26 August 2022 @16h00.**